

## WASHINGTON COUNTY APPRAISAL REVIEW BOARD

### QUESTIONNAIRE AND APPLICATION

The Washington County Appraisal Review Board (ARB) is a citizen board, selected and appointed by the local district administrative judge for a two-year term. The ARB meets periodically to hear property owner protests that cannot be resolved informally during the Appeals/Protest process. Required training is provided by the Texas State Comptroller. Training and/or service is compensated at a daily rate of \$125 per day.

The ARB is a very important commitment. There are normally 15-20 hearing days per year. Each day typically lasts from 8:30 a.m. to 5:00 p.m. with a break for lunch. Most hearings occur during the summer with one or two in the spring and/or winter. Meetings are required to meet the Open Meetings Act and will be posted publicly at least 72 hours in advance, but the appraisal district will make effort to notify ARB members as far in advance as possible.

Please read and answer each question carefully. Your answers will be used to determine your legal eligibility for appointment and qualifications for service on the ARB.

#### Applicant Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone No. (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Qualification Questionnaire	Yes	No
1. Do you reside and have you resided in Washington County for at least 2 years?		
2. Are you now employed by, or serve as an officer or director of, the Washington County Appraisal District?		
3. Are you currently employed, either full or part-time, by the Texas Comptroller of Public Accounts?		
4. Are you now a board member, employee, or officer of any taxing unit (county, city, school, etc.) served by the Washington County Appraisal District?		
5. Is anyone who is related to you by blood or marriage employed by the Washington County Appraisal District? If yes, please identify name and relationship.		
6. Are you related, by blood or marriage to the third degree, to a member of the appraisal district's board of directors or a member of the ARB?		
7. Do you or does any relative of yours by blood or marriage, do business in Washington County as a paid property tax agent, or as an appraiser who performs appraisals for use in property tax proceedings?		
8. Do you or your spouse, either independently or through ownership in a business, have a contract with this appraisal district or a local taxing unit in Washington County?		
9. Do you currently hold any other paid public office?		

**An answer of "No" to question 1 or a "Yes" to any other question indicates that you are not eligible to serve on the ARB.**

**Additional Information to be Considered (attach additional pages if needed or substitute a resume)**

List any other training, experience, qualities, or attributes you consider relevant to this position. Be sure to include offices held, awards, honors, professional memberships, licenses, prior applicable employment, etc.

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Do you have any special experience in appraisal or real estate transactions that you feel would benefit the ARB?

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What key traits do you possess that you feel would make you a good ARB member?

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**Signature and Affirmation**

The information I have provided in this application and all attachments (if any) is accurate, true, correct and complete to the best of my knowledge and belief. I understand that omitting or misrepresenting information could result in failure to be considered for the ARB. I also understand that it is a criminal violation to make a false statement on this application. I authorize the Washington County ARB Assistant or his/her representative to verify the statements I have made. I further affirm that, to the best of my knowledge and belief, I am qualified by law to accept an appointment to the Washington County Appraisal Review Board.

Signature \_\_\_\_\_ Date \_\_\_\_\_